

Information for Tally Sheet 2025-26

For Newly Appointed Battalion Commanders
and Deputy Battalion Commanders DBC's

*The format below is intended to help you collect the information needed
for completing the Tally Sheet for the Commanderies in your Battalion.
The Tally-Sheet is prepared in time for the GC Winter Meeting.*

Commandery: _____

Information Source - (Taken From)

Opening and Closing Score _____

Scoring Instructions - from Inspection Checksheet

Date of the Event
Members Attending # ____
Total SK's Attending # ____
Cmdry's Represented # ____

Sign-In Sheet for the Event
Sign-In Sheet - Count the Members of this Cmdry
Sign-In Sheet - Count the Total SK's Attending
Sign-In Sheet - Number of Cmdry's Represented

Year By-Laws Updated _____

Inspecting Officer's Report Form (IO Report)

Activity Sheet Points for Sub-Categories:

Activities Pts ____
Membership Pts ____
Attendance Pts ____
Relief Pts ____
Communications Pts ____
Leadership Pts ____

Activity Sheet from Commandery
Activity Sheet from Commandery
Activity Sheet from Commandery
Activity Sheet from Commandery
Activity Sheet from Commandery
Activity Sheet from Commandery

Total Activity Sheet Points (Grand Total) _____

Activity Sheet - Including Additional Points Awarded

Date of Order for Grade or Instructional _____

Arranged with Commandery by Battalion Cmdr

Conferral of Order Score _____

Scoring Instructions - from Checksheet

Members Attending Order # ____
Total SK's Attending Order # ____
Cmdry's Represented # ____

Sign-In Sheet for Order - Members of this Cmdry
Sign-In Sheet for Order - Total SK's Attending
Sign-In Sheet for Order - Nr. of Cmdry's Represented

Ritual Score

Opening - Closing Score
Conferral of Order Score Add +

____ Enter Score
____ Enter Score

Ritualistic Score Equals =

____ Sum of the Opening/Closing & Order Scores

*It is suggested for you to keep the Inspection-Reception and Conferral of Order forms used for
the events - along with this document - in separate manila folders (one for each Commandery in your
Battalion.) Fill in the entries as they are taken from the sources as shown above. This should help
to make completing the Tally Sheet a bit easier for everyone. Please keep these materials with your
inspection files - for future use.*