



# GRAND COMMANDERY KNIGHTS TEMPLAR OF INDIANA



General Order No. 1 Fodrea

April 25, 2021

## Annual Inspection of Constituent Commanderies

Pursuant to the provisions of Section 851 and 852 of the Laws of the Grand Commandery of Knights Templar of Indiana, it is hereby ordered that the Constituent Commanderies of the Jurisdiction be inspected.

1. The Battalion Commander shall inspect each Commandery within his Battalion with the following exceptions:
    - The Grand Inspector General will inspect the designated primary Commandery of each elected Grand Officer, excluding the Grand Treasurer and Grand Recorder.
    - A fellow Grand Line Officer will inspect the designated primary Commandery of each appointed Grand Officer, if it is within the Battalion of the latter. Only the Grand Commander may authorize other exceptions or substitutions.
  2. Each Inspecting Officer will send a “Notice of Inspection” courtesy letter to the Eminent Commander and Recorder at least 30 days prior to the Inspection. The letter will confirm the date, time, and Inspecting Officer’s time of arrival and request the completion of specified reports. The Recorder shall provide the completed reports to the Inspecting Officer upon his arrival.
  3. The records Inspection shall consist of:
    - A report on the membership efforts.
    - Examination of the books, records, and accounts.
    - Examination of the paraphernalia and property of the Commandery.
    - Examination of the Activity sheet.
  4. No Inspection will be deemed complete until the Inspecting Officer has reviewed all books and financial records. If they are not presented at the Inspection, it shall be the duty of the responsible Officer (Treasurer or Recorder) to deliver the same to the Inspecting Officer within seven (7) days. Failure to comply may cause the Commandery to be placed upon probation until the obligation has been fulfilled.
- \*The Battalion Commander will leave the Inspection or Reception with ALL paperwork pertaining to the Inspection or Reception.**
5. Each Inspection will start promptly on the date(s) and time(s) mutually agreed upon with the respective Inspecting Officer.

6. The Inspection will be for the conferral of the Order of the Temple or the Order of Red Cross or the Order of Malta. All Inspections must be complete by the first Saturday in December 2021.

**All Commanderies should do their best to have a candidate for the Inspection.**

7. It is preferred that the regularly elected and appointed officers of the Commandery fill their respective stations during the Reception and Order conferral. If necessary, officers and members may assume other stations, particularly during the Order. Commanderies are encouraged to work with each other to provide any needed assistance. If an actual candidate is present, the quality of the work is of prime importance.

8. Inspections may consist of up to three (3) separate Commanderies participating together for an official Inspection. Points for the Inspection will only be awarded when a participating Commandery has six (6) or more of its member's present (subject to review by the Battalion Commander and the Grand Commander). The Inspection will consist of the following:

Open Reception  
Order of Red Cross of the Order of Malta  
or Order of the Temple  
Flag Presentation  
Closing

**If, in the opinion of the Inspecting Officer and the Battalion Commander, a Sir Knight is giving the Prelates Address, Ode to the Skull, or the Junior Wardens address (Chamber of Reflection) for the first time at the Inspection, they can give up to an additional 100 points to this Sir Knight's Commandery on the score sheet.**

**If a commandery chooses to do the Order of Red Cross in full form the commandery will be awarded 300 bonus points on the score sheet**

**If a commandery chooses the Order of Malta, in full form, the commandery will be awarded 600 bonus points on the score sheet.**

Upon completion of each Inspection and prior to Closing, the Eminent Commander shall give his remarks first, followed by the Inspecting Officer. The Grand Commander, if present, will follow with his remarks. Whenever he is not present, the Inspecting Officer, acting as the Grand Commander's official representative, shall be accorded all the honors and courtesies due him as such. If the Grand Master of the Grand Lodge of Indiana is present, he will speak after the Grand Commander; otherwise, the Grand Commander is the final speaker.

Violating proper protocol as prescribed in Indiana Tactics General Regulations shall constitute a no score for your Inspection and thus require an additional Inspection scheduled by the Right Eminent Grand Commander.

The Reception will consist of the following, and points awarded on the Activity Sheet for each portion completed. The 10 Man Open Reception will receive 20 points (possible 100 points) for each portion completed, and the 12 Man Open Reception will receive 50 points (possible 250 points) for each portion completed. Any portion of the Reception not completed will be reflected on the Activity Sheet minus the corresponding points.

- The public may be invited into the Asylum: 10 man/12 man
  - ✦ Reception of the Commander 20 pts/50 pts
  - ✦ Reception of Distinguished Guests 20 pts/50 pts
  - ✦ Uniform Inspection 20 pts/50 pts
  - ✦ Triangle 20 pts/50 pts
  - ✦ Presenting the United States Flag Scored during Order

9. Scores will be separated among the Commanderies in the Battalion by the number of officers participating in the Order. The inspection of the Order of the Temple may occur any time after June 1, 2021 and prior to the first Sunday in December 2021.

Inspection scores will be separated by officer ranking only. A non-member of the Battalion, assisting that Battalion, will receive an officer score of 0. All members or officers of the participating Battalion Commanderies will receive an officer score of 1-20.

An Instructional may be held in lieu of an Inspection on the Order of the Temple when the Inspecting Officer, with the concurrence of the Grand Inspector General, deems that change to be in the best interests of the Commandery.

Commanderies using an exemplar in place of an actual candidate will confer the Order of the Temple as if they had an actual candidate and scored as such by the Inspecting Officer.

10. The Inspecting Officer shall make his inspection report (Tally Sheet Landscape) of each Commandery to the Right Eminent Grand Commander, Grand Inspector General, the Deputy Grand Commander, Grand Recorder, as well as the Eminent Commander and the Recorder of the inspected Commandery within fourteen (14) days following the completion of the inspection. **All other required paperwork will be kept by the Battalion Commander and made immediately available upon request.** A full report of the Inspections will be discussed at the winter meeting and present for publication and appropriate recognition at the Annual Conclave.
11. The Battalion Guidon will be awarded to the Commandery in each Battalion who has the highest ritualistic score. The ritualistic score shall be the combined score of the **Open Reception, Uniform Inspection Order of the Temple or the Order of Red Cross of the Order of Malta, Flag Presentation and Closing.** All Commanderies will be graded according to the forms and procedures adopted for that purpose.

12. The two Commanderies scoring highest in each Battalion on the “**Activity Score Sheet**” will also be recognized by a ribbon that may be attached to the Commandery Beauceant. The Commandery with the highest activity score in the state will receive the Grand Commandery Guidon for the coming year.


This Order shall be read in all Constituent Commanderies at the first Stated Conclave following its receipt and be made a part of the minutes.

Given under my hand and seal this 1<sup>st</sup> day of May, A.D. 2021, A.O. 902.



Edward E Fodrea, KCT, Grand Commander

ATTESTED:



Lawrence J. Williams KCT, PGC  
Grand Recorder

